



# KETLEY PARISH COUNCIL

## FULL COUNCIL MINUTES

To all Members of Ketley Parish Council

Cllr. Callear  
Cllr. Cartwright  
Cllr. Elliott

Cllr. Evans  
Cllr. Francis  
Cllr. Heath

Cllr. Jhawar  
Cllr. Millward Thomas  
Cllr. Rhodes

Cllr. Sahota  
Cllr. Thiara

Dear Councillors

**NOTICE IS HEREBY GIVEN that an Ordinary Meeting of Ketley Parish Council will be held at 7:00 PM on Wednesday 13 March 2024 at Ketley Community Centre. Members are summoned to attend for the purpose of transacting the following business.**

*Shelley*

Signed: Shelley Everton  
Date: Wednesday 06 March 2024

The Chair opened the meeting at

7 PM

**C23/223 WELCOME**

The Chair welcomed everyone to the meeting and welcomed Cllr. Maggie Evans to her first meeting post appointment.

**C23/224 APOLOGIES FOR ABSENCE**

Apologies received from Cllr. Mandy Cartwright and Cllr. Sukh Thiara. All apologies acknowledged and accepted.

**C23/225 PUBLIC SESSION**

No public present.

**C23/226 POLICE MATTERS**

The Clerk has not received any updates from the Police, however is awaiting a confirmed meeting date to discuss the issues on Mossey Green Way.

Cllr. Joy Francis has been approached by two residents who have advised her that the shop opposite Cooper Beech are selling vapes to underage children in school uniform, as well as cigarettes from under the counter.

**The Clerk will raise this with the Police and also report this information to Trading Standards.**

Cllr. Francis has also been made aware of an abandoned vehicle at the underpass of Ketley Brook roundabout by a concerned resident.

**The Clerk has previously reported the abandoned vehicle and has received confirmation today from the relevant team that this has now been dealt with.**

**C23/227 DISCLOSABLE PECUNIARY INTERESTS**

None disclosed.

**C23/228 COUNCIL MINUTES**

To receive and agree the minutes of the Ordinary Council Meeting held on Wednesday 14 February 2024.

**Proposed by Cllr. Nick Heath**

**Seconded by Cllr. Hilda Rhodes**

**Cllr. Eileen Callear, Cllr. Dave Elliott, Cllr. Maggie Evans, Cllr. Amrik Jhawar and Cllr. Sam Millward Thomas all abstained due to not being present at the last meeting.**

**All other Councillors in favour that the minutes of the meeting held on Wednesday 14 February 2024 be adopted and that the Chair sign these as a true record.**

**C23/229 PLANNING APPLICATIONS**

TWC/2024/0183 – All Councillors confirmed and agreed no comment.



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### **C28/230 FINANCE COMMITTEE**

Cllr. Hilda Rhodes provided a short summary from the Finance Committee meeting that was held on Wednesday 28 February 2024.

### **C23/231 FINANCE**

- (i) All Councillors noted the state of the Council's finances, no comments to add.
- (ii) All Councillors noted the bank reconciliations for January 2024, no comments to add.

### **C23/232 FINANCE – PAYMENTS**

- (i) Councillors inspected and authorised orders for payment.

**Proposed by Cllr. Sam Millward Thomas**

**Seconded by Cllr. Nick Heath**

**Cllr. Maggie Evans abstained**

**All other Councillors in favour**

- (ii) Councillors inspected and authorised card payments.

**Proposed by Cllr. Joy Francis**

**Seconded by Cllr. Sam Millward Thomas**

**All Councillors in favour**

### **C23/233 SHEPHERDS LANE**

All Councillors discussed the implementation of double yellow lines on Shepherds Lane. Concerns were raised after looking at the proposed plans due to the lack of available parking already and how imposing the double yellow lines as proposed will cause issues for anyone visiting the Church for services, funerals, or other events being held. If the lines were to start a bit further up, this would accommodate for some parking on one side of the lane outside of the Church without negatively impacting the flow of traffic and/or hindering emergency vehicles. Councillors accepted the proposal with a slight change as to where the double yellow lines will start. The Clerk will pass on these comments.

**Proposed by Cllr. Dave Elliott**

**Seconded by Cllr. Amrik Jhawar**

**All Councillors in favour**

### **C23/234 MEETING DATES FOR 2024/2025**

Councillors agreed proposed dates for future meetings.

**Proposed by Cllr. Sam Millward Thomas**

**Seconded by Cllr. Nick Heath**

**All in favour**

### **C23/235 COUNCILLORS ALLOWANCES**

Councillors agreed that the arrangement for annual Councillor Allowances remain the same.

**Proposed by Cllr. Hilda Rhodes**

**Seconded by Cllr. Maggie Evans**

**All in favour**

### **C23/236 COMMUNITY ACTION TEAM AGREEMENT**

Councillors accepted the proposed CAT Agreement.

**Proposed by Cllr. Sam Millward Thomas**

**Seconded by Cllr. Hilda Rhodes**

**All in favour**

### **C23/237 FCC WASTE AGREEMENT**

- (i) Councillors given Clerk authority to sign and agree new contract for the Community Centre

**Proposed by Cllr. Joy Francis**

**Seconded by Cllr. Dave Elliott**

**All Councillors in favour**



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- (ii) Cllr. Elliot would like for something to be installed either on the bin lid, or the wall behind the lid, to allow for the lid to remain open whilst using it as currently it swings shut quite quickly which could cause an accident.

**The Clerk will look at a solution and get this implemented.**

Councillors given Clerk authority to sign and agree new contract for the Garden of Rest

**Proposed by Cllr. Joy Francis**

**Seconded by Cllr. Dave Elliott**

**All Councillors in favour**

**C23/238**

### **NEWSLETTER**

Cllr. Maggie Evans has requested that we upload the Newsletters to the Council website.

**The Clerk confirmed that this will be done.**

Cllr. Dave Elliott would like for us to monitor the number of views the newsletter is getting online.

**Cllr. Eileen Callear confirmed that she knows of a website that can show us the number of views a page has had and will link up with the Clerk to get this in place.**

Councillors confirmed delivery arrangements for the Spring Edition Newsletter with Cllr. Eileen Callear, Cllr. Maggie Evans, Cllr. Nick Heath, Cllr. Amrik Jhawar, Cllr. Millward Thomas and Cllr. Ranbir Sahota all volunteering alongside the Community Centre and Parish Staff to assist with delivering the Newsletter to all residents.

**C23/239**

### **INFORMATION ITEMS**

- (i) Cllr. Ranbir Sahota advised all Councillors that planning application TWC/2024/0074 has been withdrawn.

Cllr. Sahota has also received multiple complaints regarding the trees that have been cut at the top of the pathway adjacent to Paddock Mound.

**The Clerk confirmed that this has been raised with the relevant agencies but unfortunately there is nothing further that can be done.**

Cllr. Sahota has been asked to raise the potholes on Shrubbery Road by a resident as she has been told the works to fix this has not been completed.

**The Clerk confirmed that the works should've been completed as the road was closed to get this rectified. The Clerk will follow up on whether the works have now been completed.**

Cllr. Sahota confirmed that the Pride Funding has now been received for two benches to be installed. One is to be installed at Ketley REC Park to accommodate a more accessible walking route. The other is to be installed close to the memorial that was previously installed.

Cllr. Sahota also advised all Councillors that the trees that the Parish bid on have arrived and will be planted in the coming weeks on the open space by Sandway.

- (ii) Cllr. Hilda Rhodes has been approached by a resident who has concerns regarding a large dog who is owned by another resident in their area. Cllr. Rhodes is attending a meeting tomorrow (Thursday 14 March 2024) where the Police will be in attendance so will raise the concerns that have been shared with her to obtain some advice and guidance on the matter.

**C23/240**

### **PARISH MATTERS**

Cllr. Nick Heath advises Council that the spring at the end of the public footpath at Red Lees seems to be getting worse.

**The Clerk confirms that this is raised with the relevant agencies but that they are limited as to what they can do as it is a naturally occurring spring. It should cease to be an issue once we have longer periods of dry weather as the amount of rainfall we have had is attributing to the severity of the issue.**

Cllr. Dave Elliot has concerns regarding the amount of traffic that will start to use Woodside Road as a 'cut through' once building works start on the site of the old Shropshire Star.

**Cllr. Eileen Callear pre-empts that the speed bumps and the fact that the roads are quite windy, that this will be enough of a deterrent.**

Cllr. Hilda Rhodes has noticed that the SID that was installed on Woodside Road has since been removed.

**The Clerk confirmed that the SID we had installed has unfortunately broken.**



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Following a discussion with all Councillors regarding the SID, the Clerk will go out for quotes to buy a new SID and bring this to the next Full Council Meeting providing quotes have been received.

### C23/241 AGENDA ITEMS FOR NEXT MEETING

Quotes for a new SID

### C23/242 PLANNED DATES OF FORTHCOMING MEETINGS

Finance Committee	Wednesday 27 March 2024	1 PM
Full Council Meeting	Wednesday 10 April 2024	7 PM

The Chair closed the public session at 7:55 PM

**Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

### C23/243 ISSUES RAISED BY RESIDENT

A resident of Wedgewood Crescent has raised their concerns regarding the earth bund at the back of DMR Aggregate Solutions. The bund has grown significantly in size since October 2023 and there are real concerns of it causing further issues. The Clerk has previously raised this with planning but not had a definitive response.

**The Clerk will chase planning again and copy Cllr. Eileen Callear into the correspondence so she can also chase this up.**

The same resident would also like for there to be a dog waste bin installed at the dry reservoir due to large quantities of dog fouling being reported in that area.

**The Clerk is to investigate who owns the land and following the outcome of this, it can go onto a future agenda to be discussed and passed.**

The resident has requested permission to install a remembrance plaque at the rear of his property where someone lost their life.

**All Councillors agreed that this is not something that we, as a Council, would be able to assist with.**

The resident would like for a tarmacked pathway to be installed linking the back of his property on Wedgewood Crescent to the underpass leading under Ketley Brook roundabout.

**The Clerk is to advise the resident to raise this request with Telford and Wrekin Council's public footpath team as this is not a Parish responsibility.**

### C23/244 TACT REVIEW

Councillors discussed the TACT building and the possibility of purchasing. It was noted that there is lots of work to be done to the building, therefore Councillors have requested that a survey be undertaken prior to them deciding on whether to put in an offer.

**The Clerk is to organise a survey to understand what costs will be needed to refurbish the building.**

### C23/245 PLANNING

Nothing to note

The Chair closed private session at 8:17 PM

Signed

Chairman

Date

Wednesday 10 April 2024