



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MEETING

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 24 January 2024 at Ketley Community Centre at 1:00pm.

PRESENT:

Cllr. Hilda Rhodes
Cllr. Dave Elliott
Cllr. Joy Francis

Cllr. Nick Heath
Cllr. Amrik Jhawar

IN ATTENDANCE:

CLERK: Shelley Everton
DEPUTY CLERK: Zara Purvis
PUBLIC: 0 Members of the Public

The Chair opened the meeting at:

1 PM

F23/061 WELCOME

The Chair welcomed everyone to the meeting.

F23/062 APOLOGIES FOR ABSENCE

Apologies received from Cllr. Mandy Cartwright and Cllr. Ranbir Sahota.
Apologies acknowledged and accepted by all Councillors.

F23/063 DISCLOSURE OF INTERESTS

None noted

F23/064 FINANCE MINUTES

Proposed by Cllr. Joy Francis
Seconded by Cllr. Nick Heath
All Councillors in favor

RESOLVED by the Committee that the minutes of the meeting held on Wednesday 22 November 2023 be adopted and that the acting Chair of the meeting sign these as a true record.

F23/065 ORDERS FOR PAYMENT OF MONEY

The committee reviewed, approved and signed the Orders for Payment of costs incurred in delivering Parish Council services

Proposed by Cllr. Joy Francis
Seconded by Cllr. Amrik Jhawar
All Councillors in favour

F23/066 REGULAR PAYMENTS

(i) The committee reviewed, approved and signed the Transfer Request

Proposed by Cllr. Amrik Jhawar
Seconded by Cllr. Dave Elliott
All Councillors in favour

(ii) Monthly checks completed by Cllr. Hilda Rhodes and Cllr. Nick Heath

F23/067 SALARY

All Councillors in reviewed and approved Salary for January 2024

Proposed by Cllr. Joy Francis
Seconded by Cllr. Dave Elliott
All Councillors in favour



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F23/068 JASON GOUGH

Cllr. Elliott advised that Jason currently holds our licence on our behalf and would like to know if we can hold it for ourselves.

The Clerk confirmed that we can hold the licence ourselves.

All Councillors discussed the current contract that the Parish has with Jason and agreed that they would like for alternatives to be considered.

The Clerk is to go out for three quotes for alternative IT contracts and bring them to Full Council.

C23/191 AGENDA ITEMS FOR NEXT MEETING

To be confirmed by Councillors to the Clerk prior to next Full Council Meeting if they would like to add anything

C23/192 DATES OF NEXT MEETING

Finance Committee

Wednesday 28 February 2024

1 PM

The Chair closed the public meeting at:

1:11 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

Signed: _____
Chairman

Date: Wednesday 28 February 2024