



KETLEY PARISH COUNCIL

FINANCE COMMITTEE MINUTES

MINUTES of the Meeting of the Finance Committee of Ketley Parish Council held on Wednesday 28 February 2024 at Ketley Community Centre at 1:00pm.

PRESENT:

Cllr. Hilda Rhodes
Cllr. Dave Elliott

Cllr. Joy Francis
Cllr. Nick Heath

IN ATTENDANCE:

CLERK: Shelley Everton
DEPUTY CLERK: Zara Purvis
PUBLIC: 0 Members of the Public

The Chair opened the meeting at

1 PM

F23/071

WELCOME

The Chair welcomed everyone to the meeting.

F23/072

APOLOGIES FOR ABSENCE

Apologies received from Cllr. Mandy Cartwright and Cllr. Amrik Jhawar.
Apologies acknowledged and accepted by all Councillors.

F23/073

DISCLOSURE OF INTERESTS

None noted.

F23/074

FINANCE MINUTES

Proposed by Cllr. Nick Heath
Seconded by Cllr. Dave Elliott
All Councillors in favor

RESOLVED by the Committee that the minutes of the meeting held on Wednesday 24 January 2024 be adopted and that the Chair sign these as a true record.

F23/075

ORDERS FOR PAYMENT OF MONEY

The committee reviewed, approved, and signed the Orders for Payment of costs incurred in delivering Parish Council services

Proposed by Cllr. Joy Francis
Seconded by Cllr. Dave Elliott
All Councillors in favour

F23/076

REGULAR PAYMENTS

(i) The committee reviewed, approved, and signed the Transfer Request

Proposed by Cllr. Dave Elliott
Seconded by Cllr. Nick Heath
All Councillors in favour

(ii) Monthly checks completed by Cllr. Nick Heath and Cllr. Dave Elliott

F23/077

SALARY

All Councillors in reviewed and approved Salary for February 2024

Proposed by Cllr. Nick Heath
Seconded by Cllr. Dave Elliott
All Councillors in favour



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F23/078 GDPR RENEWAL

All Councillors confirmed that they would like to remain on the Gold Package with Telford and Wrekin Council for combined legal services and GDPR.

Proposed by Cllr. Joy Francis

Seconded by Cllr. Nick Heath

All Councillors in favour

F23/079 FIRE SAFETY SERVICING

All Councillors discussed and agreed that they would like to move forward with Quote A.

Proposed by Cllr. Nick Heath

Seconded by Cllr. Dave Elliott

All Councillors in favour

F23/080 CHRISTMAS LIGHTS 2024

All Councillors discussed and agreed that they would like to move forward with Quote B, option one.

Proposed by Cllr. Hilda Rhodes

Seconded by Cllr. Dave Elliott

All Councillors in favour

F23/081 AGENDA ITEMS FOR NEXT MEETING

To be confirmed by Councillors to the Clerk prior to next Finance Committee if they would like to add anything.

F23/082 DATE OF NEXT FINANCE COMMITTEE MEETING

Wednesday 27 March 2024

1 PM

The Chair closed the meeting at

1:31 PM

Notification of Private Session under Schedule 12a, Local Government Act 1972, the following items are likely to disclose exempt information in relation to establishment and contractual matters and that pursuant to provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

Signed:

Chairman

Date:

Wednesday 27 March 2024